

# Client Services Group

**Email address:** [canadasbs@adp.com](mailto:canadasbs@adp.com)

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**Fax:** 1-877-701-7FAX (7329)

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**Phone:** 1-877-959-4860 — This line is answered by an automatic voice system. You will first need to select one of the following:

- 1** For service in English
- 2** For service in French

Followed by the options below:

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**1** Payroll Client Services

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**2** Finance: Banking & Tax

Continue by selecting one of the following:

- 1** Banking
    - 1** Current Payroll Debit Amount
    - 2** Recall a Deposit or Stop payment on a cheque
    - 3** Trace a Deposit – Request cheque copies – Refund inquiries
    - 4** Bank of Canada Saving Plan or other third party disbursements
    - 5** Other inquiries
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- 2** Tax
    - 1** Tax remittance adjustment
    - 2** Changing business number, tax rates or frequencies
    - 3** All notice from tax authorities
    - 4** Other inquiries
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**3** Technical Support

Problems accessing your Internet based application

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**4** Delivery Services

Payroll delivery status inquiries